



**MINUTES OF THE MEETING OF AYLESBURY TOWN COUNCIL HELD AT THE
TOWN HALL, 5 CHURCH STREET, AYLESBURY, ON THURSDAY
14TH FEBRUARY 2019**

In the Chair: Cllr M Willis (Town Mayor)

Present:

Cllr M Bateman	Cllr Mrs S Chapple	Cllr B Chapple OBE
Cllr A Christensen	Cllr T Dixon	Cllr Mrs A Harrison
Cllr A Huxley	Cllr T Hussain	Cllr T Hunter-Watts
Cllr R Lloyd	Cllr G Moore	Cllr Mrs S Morgan
Cllr Mrs J Puddefoot	Cllr W Raja	Cllr Mrs B Russel
Cllr M Smith	Cllr Mrs D Summers	Cllr Mrs R Takodra MBE
Cllr M White	Cllr M Winn	

Officers in attendance: Mr K Gray (Town Clerk)
Mr M Broughton (Deputy Town Clerk)

Five members of the public in attendance

The Town Mayor welcomed all to the meeting and asked if any members of the public present wished to address the Council. No representations were forthcoming.

The Town Mayor called the meeting to order at 7.02 p.m.

1. TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE

RESOLVED: To receive, note and accept the following apologies from Councillors for non-attendance at the meeting: Cllrs Mrs J Bloom (prior commitment), B Adams (ill health) and S. Jarvis (work commitments).

2. MAYOR'S ANNOUNCEMENTS

The Chair referred to the Mayoral list of civic engagements in December 2018/January 2019 which had been circulated in advance of the meeting. He also highlighted forthcoming events Aylesbury Concert Band on 9th March and the Town Mayor's Charity Dinner & Dance on 30th March and encouraged members to promote and attend these events.

3. LEADER'S ANNOUNCEMENTS

Cllr Mrs Harrison had no announcements to make

4. DECLARATIONS OF INTEREST

To declare and note any personal or prejudicial interests, and to declare and note any pecuniary or non-pecuniary interests

No declarations of interest were made.

5. MINUTES

To agree as a correct record the Minutes of the Town Council meeting held on 13th December 2018.

RESOLVED: That the draft minutes be duly received, accepted and agreed and that the Town Council meeting on 13th December 2018 be signed as a true record.

6. MATTERS ARISING ON THE MINUTES

To receive a report from the Clerk on additional matters not on the agenda, if applicable

The Town Clerk had no matters to report.

7. COMMITTEE MINUTES AND CHAIRMEN'S REPORTS

RESOLVED: To take Minutes "as read" and to note/accept Minutes accordingly

- i) Planning & Licensing Committee - Cllr R Lloyd
 - a) To receive Minutes of 17th December 2018
 - b) To receive Minutes of 14th January 2019
 - c) To note draft Minutes of 28th January 2019
- ii) Policy Committee - Cllr Mrs A Harrison
 - a) To note that the next meeting would be held on 10th April 2019
- iii) Direct Services Committee - Cllr Mrs A Harrison
 - a) To note the next meeting will be held on 28th March 2019
- iv) Communities Committee - Cllr T Dixon
 - a) To note the next meeting will be held on 5th March 2019
- v) Grants Committee - Cllr Mrs J Puddefoot
 - a) To receive draft Minutes of 30th January 2019
- vi) Finance Committee - Cllr M Smith
 - a) To note the next meeting will be held on 13th March 2019

8. FINANCIAL

a) To accept the Cost Centre Budget Monitoring Report to Month 10 (January 2019)

b) Cashbooks for Month 10 (January 2019)

The Chairman of Finance Committee reported that the forecast underspend in the current 2018/19 year was £21k and noted that the general reserve stood at 32%. No questions had been received from members.

RESOLVED: To review, and accept, the cash book statements and bank reconciliation for Month 10 (January 2019) and to accept the Cost Centre Budget Monitoring Report for Month 10 (January 2019)

9. PLANNING & LICENSING COMMITTEE VACANCIES

To consider filling two vacancies on the Planning Committee.

A discussion took place. Cllr Dixon indicated that he would be prepared to accept nomination. No further nominations were received.

RESOLVED: It was proposed by Cllr Lloyd, seconded by Cllr Raja, that Cllr Dixon be elected to the Planning & Licensing Committee until the end of the municipal year and on being put to the vote this was carried unanimously.

10. COMMUNITY SPORTS FACILITY

Briefing Paper circulated in advance of the meeting

Motion Proposed by Cllr Lloyd that the Council:

1. Supports, in full, in establishing a Community Sports Facility building with associated land relevant to the functions of this proposed sports facility.
2. That the Town Council takes a lead in lobbying the relevant Higher Authority Council (BCC or AVDC or Bucks Unitary Council) in matters relating to the permission of Development Control Permission for this proposed sports facility.
3. That the proposed land area for this facility be recommended to be land currently available at the Woodlands Development that is currently designated for sports use.
4. That the delegation to pursue this lobbying be given to the Town Councils Planning Committee with guidance and support from the Town Clerk.
5. That the Planning Committee create a "Stadium Working Group" to take representations from relevant interested parties in the town.

[Cllr B Chapple declared an interest in this item as a member of the Aylesbury Garden Town Board and left the meeting at 7.15 p.m.]

Cllr Lloyd briefly reprised the briefing paper previously circulated and highlighted the proud sporting heritage in Aylesbury along with the crucial role which the Council could play to spearhead new facilities to be provided to help ensure that local sporting organisations could thrive as the town continued to grow. A wide ranging discussion followed, including local planning policy, the breadth of local sporting clubs and organisation which could potentially benefit from the proposal and the overall suitability of the Woodside site as the location of a Community Sports Facility. Members also recognised the importance of community cohesion and community need, and of bringing about practical solutions over mere aspiration. Cllr Lloyd proposed that a minor amendment be made to his motion, that the Working Group report to Full Council, not Policy Committee. Cllr Raja seconded the amendment.

RESOLVED: It was proposed by Cllr Lloyd, seconded by Cllr Raja, the above motion as amended on reporting lines and on being put to the vote there were For 21, Against 0, Abstentions 0 and therefore was duly carried unanimously.

[Cllr B Chapple rejoined the meeting at 7.47 p.m.]

11. INTERIM INTERNAL AUDIT REPORT 2018/19

To receive and adopt the interim Internal Audit report
The Chairman of Finance Committee referred to the report circulated in advance of the meeting and was pleased to note the outcome of the latest audit as very positive.

RESOLVED: It was proposed by Cllr Smith, seconded by Cllr Christiansen and on being put to the vote carried unanimously that the Interim Internal Audit Report 2018/19 be duly adopted and endorsed.

12. ARMED FORCES COVENANT

To receive, consider, adopt and promote the Armed Forces Covenant and to appoint an Armed Forces Champion to represent the Town Council
The Town Clerk gave a brief outline of what the AFC was and also the role of an Armed Forces Champion. Many town and parish councils had signed up to the AFC in recent years. Cllr Mrs Summers indicated the long-standing relationship between the town, Town Council and the armed forces.

RESOLVED: It was proposed by Cllr Mrs Harrison, seconded by Cllr Winn and on being put to the vote was carried unanimously that 1) the Town Council adopt and promote the Armed Forces Covenant and 2) that Cllr Mrs Summers be duly appointed as Armed Forces Champion to represent the Council.
The Town Mayor signed the AFC application form.

13. DRAFT CALENDAR OF MEETINGS 2019/20

To receive and approve the draft calendar of meetings in the 2019/20 Council year.

The draft meetings schedule was circulated in advance of the meeting.
Members noted the meetings schedule for 2019/20.

14. CHAIRS OF COMMITTEES QUESTION TIME

- **Planning Committee** *(Cllr Lloyd)*
A member asked whether the Council made representations to planning applications in Berryfields. The Chairman indicated that major applications in parishes adjoining Aylesbury were routinely considered and representations made as appropriate. Another member raised a matter of concern regarding safety at the new road junction at Stocklake/Oakfield Road. The Chairman responded that the Council had objected to the original application and it was understood that remedial traffic light improvement works were pending.
- **Policy Committee** *(Cllr Mrs Harrison)*
Cllr Mrs Summers asked whether the frequency of Town Council meetings could be re-examined as she felt that fewer meetings may be more appropriate. The Chairman agreed that this matter could be referred to the Policy Committee for consideration.
- **Direct Services Committee** *(Cllr Mrs Harrison)*
A member referred to the recently installed information boards at the Cemetery and asked whether these had been actively promoted. The

Town Clerk indicated that by all means these boards could be promoted through social media and the Aylesbury Town Matters magazine. Another member asked whether the data generated by the MVAS mobile speed activation signs was available to ward members. The Town Clerk advised that any member requiring such data should contact him so that the relevant data can be provided. The Chairman reminded members that questions and enquiries could be made through the office and there was no need to wait until the council meeting to bring up such requests.

- **Communities Committee** (*Cllr Dixon*)
No questions
- **Grants Committee** (*Cllr Mrs Puddefoot*)
A member asked when the next meeting would be held and in response the Chairman advised it was scheduled for 27 March.
- **Finance Committee** (*Cllr Smith*)
No questions.

15. DATE OF NEXT MEETING

It was noted that the next meeting would be held on Thursday 14th March 2019 at 7.00 p.m.

The Town Mayor closed the meeting at 8.20 p.m.

Mayor_____ Date_____