



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Buckinghamshire, HP20 2QP

Town Clerk: Keith Gray JP FSLCC MILM

Telephone: 01296 425678

Fax: 01296 426134

Website: www.aylesburytowncouncil.gov.uk

Contact: Mark Broughton, Deputy Town Clerk

E-mail: m.broughton@aylesburytowncouncil.gov.uk

7th November 2019

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on **THURSDAY, 14th NOVEMBER 2019, at 7.00 pm., in the Council Chamber, 5 Church Street, Aylesbury.**

A maximum of fifteen minutes will be allocated at the beginning of the meeting to enable members of the public to address the Council.

Yours sincerely

**Keith Gray, JP
TOWN CLERK**

AGENDA: AYLESBURY TOWN COUNCIL - 14th NOVEMBER 2019

- 1. TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE**
- 2. MAYOR'S ANNOUNCEMENTS**
- 3. LEADER'S ANNOUNCEMENTS**
- 4. DECLARATIONS OF INTEREST**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests
- 5. MINUTES**
To agree as a correct record the Minutes of the Town Council meeting held on 10th October 2019
- 6. MATTERS ARISING ON THE MINUTES**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
- 7. COMMITTEE MINUTES AND CHAIRMEN'S REPORTS**
To take Minutes "as read" and to note/accept Minutes accordingly
 - i) Planning & Licensing Committee - Cllr R Lloyd**
 - a) To receive Minutes of 21st October 2019
 - b) To receive draft Minutes of 4th November 2019
 - ii) Policy Committee - Cllr R Lloyd**
 - a) To note the next meeting will be held on 22nd January 2020
 - iii) Direct Services Committee - Cllr S Jarvis**
 - a) To note the next meeting will be held on 18th December 2019
 - iv) Communities Committee - Cllr T Dixon**
 - a) To receive draft Minutes of 5th November 2019
 - v) Grants Committee - Cllr Mrs J Puddefoot**
 - a) To receive draft Minutes of 16th October 2019
 - vi) Finance Committee - Cllr M Smith**
 - a) To receive any important updates from the Chairman following the meeting to be held on 13th November 2019

8. FINANCIAL

a) To accept the Cost Centre Budget Monitoring Report to Month 6 (September 2019)

b) Cash Books for Month 6 (September 2019)

Councillors are asked to send any questions to officers and/or Cllr M. Smith before the meeting so that any necessary information may be gathered.

c) Internal Audit - First Interim Report 2019-20
To receive, acknowledge and formally accept the report.

9. MEMBERS ALLOWANCES SCHEME

To consider the scheme of members allowances (reference Minute 11/19 of the Policy Committee, 3 July 2019).

10. OUTSIDE BODY REPORTS

To receive verbal reports from members

11. CHAIRS OF COMMITTEES QUESTION TIME

12. DATE OF NEXT MEETING

To note the next meeting will be held on Thursday 19th December 2019 at 7.00 p.m.