



# AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Buckinghamshire, HP20 2QP

Town Clerk: Keith Gray JP

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7<sup>th</sup> November 2019

Residents of Aylesbury

A Meeting of the **Finance Committee** will be held on **Wednesday 13<sup>th</sup> November 2019 at 7.00 pm** in the 2<sup>nd</sup> Floor Meeting Room, Town Hall, 5 Church Street, Aylesbury, when your attendance is invited.

A maximum of fifteen minutes will be allocated at the beginning of the meeting when members of the public are invited to address the Committee.

KEITH GRAY, JP  
Town Clerk

## **FINANCE COMMITTEE AGENDA - 13<sup>th</sup> NOVEMBER 2019**

- 1. APOLOGIES FOR ABSENCE**  
To receive and note apologies for absence
- 2. DECLARATIONS OF INTEREST**  
To declare any personal or prejudicial interests
- 3. MINUTES OF MEETING HELD ON 12<sup>th</sup> JUNE 2019**  
To agree and sign as a true record the Minutes of 12<sup>th</sup> June 2019
- 4. MATTERS ARISING FROM THE MINUTES**  
Officers are to report on any matters arising from the Minutes of the above meeting or on actions taken.
- 5. BUDGET MONITORING & CASH BOOKS**  
To consider the cash books and bank reconciliation for Month 6 (September 2019) and to review the budgetary position to Month 6 (September 2019) and report to Town Council, as appropriate
- 6. INTERNAL AUDIT REPORT 2019/20**  
To receive and endorse the first interim internal audit report 2019/20
- 7. DRAFT ANNUAL BUDGET/PRECEPT 2020/21**  
To receive and consider the draft Budget/Precept for 2020/21
- 8. RESERVES POLICY**  
To receive and consider adoption of a Reserves Policy
- 9. DATE OF NEXT MEETING**  
To note the date of the next meeting is scheduled for 7 p.m. on Wednesday 8<sup>th</sup> January 2020