



**AYLESBURY**  
TOWN COUNCIL

**Terms and Conditions to apply for a visit from the Traveling Entertainers Roadshow to celebrate HRH Queen Elizabeth II's Platinum Jubilee**

Organisers of community parties applying for the free entertainment provided by Aylesbury Town Council must agree to the following terms and conditions.

**The organiser** is the person (or persons) who is co-ordinating the community party.

**ATC** is Aylesbury Town Council, who are providing the entertainment.

**The event** can be a street party, community party held in a village hall (or similar) or any type of event that celebrates the Queen's 90<sup>th</sup> Birthday that is inclusive to all of the local community.

**The entertainers** are professional local entertainers who provide a variety of entertainment styles which are suitable for community events in a variety of locations. Each entertainer has their own Public Liability Insurance to cover their services whilst at your event.

1. The event must take place on Saturday 4 or Sunday 5 June 2022.
2. The Travelling Entertainment Roadshow will visit events between 1pm and 6pm.
3. On the application form, please state your preferred time for your visit. Please note that this can't be guaranteed as we are co-ordinating a number of visits and we will try our best to accommodate all requests.
4. All applicants will be contacted during the week of 23 May, to inform if the application was successful. If so, your time allocation and specific entertainer will be confirmed.
5. The event must take place within the boundaries of the parish of Aylesbury Town. If you are not sure if your event is included within the boundaries please contact us on 01296 425 678 with your postcode and street name for us to

check.

6. The event must be in celebration of the Queens Platinum Jubilee.
7. All applications to be received at ATC offices by **9am Friday 20 May 2022**.
8. ATC does not condone exclusion or discrimination. The event must be inclusive of all residents and friends of the community, regardless of their race, background, religion or sexuality.
9. The event can be by invitation only, as long as point 8, above is observed.
10. The event must not generate a profitable income for any individual or business.
11. The entertainers provided by ATC will provide various types of entertainment at the event for approximately 45mins. They have hourly slots between each venue and need to allocate set-up, pack down and relocation time.
12. ATC reserves the right to change or cancel any entertainer if the circumstances dictate it. Organisers should accept that the entertainers advertised may not be the same as the ones appearing on the day. ATC will make all reasonable effort to ensure the entertainers are not changed from those advertised.
13. ATC/entertainers will take photographs on the day. By applying for the free entertainment, the organiser agrees that photographs can be taken of any children or adults attending the event. If the organiser wishes any children or adults to be excluded from the photographs, the organiser must make this clear to the ATC representatives / entertainer on their arrival at the event.
14. By applying for the Travelling Entertainers Roadshow, the organiser accepts that the photographs may be used for future publicity by ATC. Copies of these photographs are available upon request to ATC.
15. The entertainers will be travelling around various locations across the day, with tight turnaround between each event. Organisers must ensure that a parking space close to the main reception is made available for the entertainer.
16. Some of the entertainers may require access to power.
17. The organisers will ensure that the entertainers have access to toilet facilities.
18. ATC reserves the right to stop entertainers from performing if they are being subjected to verbal or physical abuse during the event.

19. No charges will be incurred by the organisers for the entertainment supplied by ATC.
20. Any street party taking place on the public highway must have an official road closure in place. It is the responsibility of the organiser to arrange the road closure with Buckinghamshire Council. Information and application process here - <https://www.buckinghamshire.gov.uk/community-and-safety/the-queens-platinum-jubilee/street-party-guidance/>